

Tour de Manc Privacy Policy

October 17

We take the privacy rights of users of this site very seriously and this Privacy Policy explains to you how certain information about you may be processed. By using the site and placing orders, you expressly consent to the use of your data in accordance with this Privacy Policy.

Information about us

1. We are Tour de Manc Limited. Tour de Manc® is a non-profit organisation run by volunteers and is currently applying to become a registered charitable Trust. We are a company registered in England and Wales under Company number 10114177 and with our registered office and main trading address at 186 Cheetham Hill Road, Manchester, M8 8LW. We operate the website www.tourdemanc.co.uk
2. Contacting us. If you wish to contact us for any reason you can do so by e-mail at register@tourdemanc.co.uk, telephone 0161 711 0313 or post to Tour de Manc Ltd, 186 Cheetham Hill Road, Manchester, M8 8LW. If we have to contact you or give you notice in writing, we will do so by e-mail or by paid post to the address you provide to us in your order.

Your Data

"Your data" means any information about you which is personally identifiable, including, without limitation, your name, address, telephone number, email address, Registration Name, Password, where applicable, and other information from which you can be identified and which you may disclose to us or otherwise via the site at any time.

Tour de Manc does not hold any bank or card details. All online payments are processed through a third party encrypted secure banking partner. Please refer to "our secure banking service provider" for their privacy policy referring to card and bank details.

Collection of Your Data

3. We collect your data when:
 - a) You create an on-line account
 - b) You place an order
 - c) You make a complaint or enquiry or provide other feedback to us
 - d) You place a comment on the site
 - e) You submit an entry to a competition or prize draw
 - f) You disclose your data to us through the site at any other point.

Use of Your Data

4. We use your data to
 - a) Process the registration of your on-line account and maintain your on-line account

- b) Process and complete orders you place via the site
- c) Process and deal with any complaints or enquiries made by you
- d) Monitor, develop and improve the site and your experience
- e) Make comments available on the site;
- f) Where (and only where) consented to by you, to send you and keep you updated with information by email/post/telephone about existing and new services and special offers from us or Our group companies
- g) Where (and only where) consented to by you, to send you information by email/post/telephone about products or services of selected third parties a
- h) Where you are a prizewinner, to publish or otherwise make available a list of prizewinners.

5. To opt-out of receiving any information pursuant to paragraphs 4 f or 4 g you can:
- a. Use the unsubscribe facility contained in any such communication
 - b. contact us as described in clause 2

or

- 5.1. Your data will be held by us for so long as is necessary for the purposes for which it was collected, for the settlement of any potential disputes which may be raised or otherwise in accordance with legal requirements.
- 5.2. Please be aware that when you choose to post a comment review to the site, this and any personal data that you choose to include in it may be made available on the site and therefore be accessible to any visitor to the site. Please therefore think carefully about the content of your comment and only make available what you are happy for others to read.

Passing on Your Data to Third Parties

- 6. We may pass on your data to other parties as follows:
 - 6.1. To Our employees, agents and sub-contractors to administer your on-line account and orders and other parts of the services
 - 6.2. To third parties in the circumstances set out in Clause 4 g
 - 6.3. Some general statistical information about the site user base, sales patterns, traffic volumes and related matters may be passed on to reputable third parties and cookies and other web analytics may be collected and processed by a third party on our behalf but these details will not include information personally identifying you;
 - 6.4. We may disclose your data to the police, regulatory bodies or legal advisers in connection with any alleged criminal offence or where required by law;
 - 6.5. We do not actually pass your data to third persons other than in the circumstances set out in paragraph 6 (6.2) above. Any administration or correspondence under paragraph 6 (6.4) is conducted by us on behalf of third parties and they do not have any access to your data unless you yourself choose to contact them or give your consent to such third persons directly

Data Security

- 7. We endeavour to take all reasonable steps to protect your data. All the data collected by us is stored on a secure server. The secure server software encrypts all information you input before it is sent to us.

Accesses to and Updating Your Data

8. Where you are a registered on-line account holder, you may access and update your data contained in your on-line account. You must make sure that you update your data as soon as possible with any and all relevant changes.
9. If you would like to receive a copy of your data held by us, please email us (at the address shown in paragraph 2, with your details. Normally this is provided at no charge, however In some circumstances Tour de Manc has the right to charge a reasonable administration fee for this service. You can find out more about this at www.ico.org.uk

Location of and Transfers of Your Data

10. Your data may be held or accessed by Tour de Manc or its service providers in the course of providing the site and services to you. These entities may be based in the Europe or USA, We also use third party providers in order to fulfil the purposes set out in paragraph 4 above who may be located in countries in Europe or in the USA. In terms of any such transfers, We ensure that your data is transferred with relevant and appropriate contractual and other safeguards in place to ensure that it is kept secure and handled in accordance with relevant laws. You consent to this transfer of your data on these terms. Please also note that, if you choose to post a comment on the site then this and any personal data you choose to include in it may potentially be available to site users worldwide.

Other Links

11. Please be aware that the site may link to other web sites that may be accessed by you through our site. We are not responsible for the data policies, content or security of these linked web sites. We do not have any control over the use to which third parties may put your data where you choose to purchase products or services or otherwise to contact them via this site.

Cookies

12. Cookies are small pieces of information stored by your browser on your computer's hard drive. We may use cookies to allow us to understand who has seen which pages and advertisements, to determine how frequently particular pages are visited, to determine the most popular areas of the site and generally in order to monitor usage of the site. Most web browsers automatically accept cookies, though you do not have to. We do not control the use of cookies by third parties other than the agents who provide the web analytics service for our own site. If you wish to disable cookies then you can do so by readjusting your browser settings although please note that by disabling cookies you may not be able to register with or use all features of the site. For more information on cookies and how to disable them, you can consult the information provided by the Interactive Advertising Bureau at www.allaboutcookies.org.
13. All websites in the EU have to have a Cookie policy by law, to help you make informed choices about your browsing. The law if fairly new cookies have been around much longer.
14. It's worth mentioning that all websites use cookies to help make them work as efficiently as possible.

15. Tour de Manc may also use them to get an idea of how many visits our site is attracting and what you're looking at – this helps us improve our service to you.

16. By using our site you consent to store a cookie on your device you can alter your settings to eliminate some of the information cookies can see, but some information held on cookies i.e. for secure banking purposes can't be removed for obvious reasons.

Contacting Us

17. If you have any questions about Our Privacy Policy or how we use your data please contact us using the contact methods in paragraph 2

Information only - If you want to know more about cookies, please read on:

What is a cookie?

Cookies are small pieces of data that websites store in your browser in order to remember your personal settings – e.g. stuff like whether you are logged in, or which items you just added to your shopping basket. They're mostly used to speed up your browsing experience. Without them, your site visit would be quite tedious having to enter in the same information repeatedly or waiting for a page to reload.

Websites can also use cookies to report on traffic and visitor actions through a 3rd party. For instance, where users came to their site from, how many times they've visited, what pages they looked at and how long they spent browsing. These are very important for everybody concerned as this info helps search engines perform faster and gets you to what you want quickly.

Cookies are anonymous. They use a randomly generated number to identify themselves and contain no information that could personally identify you.

Which cookies does Tour de Manc use?

This is a list of the cookies that may be stored on your browser when visiting our website:

The Frontend Cookie

This cookie stores all the information about your current and previous visits, whether you are logged in or browsing the site as a guest, and also the contents of your shopping cart.

The Stid and Uset Cookies

These cookies are only set when you are browsing a product page. They provide us with statistics on the usage of the "Share This" functionality (via Facebook, Twitter or E-mail). They help us gauge a product's popularity, as well as ensure we don't share products with you which you aren't interested in.

The Paypal Cookie

These are only set on the checkout page. Their purpose is to help the process of Paypal payments.

The Utma Cookie

This cookie keeps track of the number of times a visitor has been to the site, when their first visit was and when their last visit occurred. Google Analytics uses the information from this cookie to calculate things like dates and visit-to-purchase percentages.

The Utmb and Utmc Cookies

The Utmb and Utmc cookies work together to calculate how long a visit takes. Utmb takes a timestamp of the exact moment in time when a visitor enters the site, while Utmc takes one of the exact moment in time when that visitor leaves the site. Utmb expires at the end of the session. Utmc waits 30 minutes and then expires. Utmc has no way of knowing when a user closes their browser or leaves a website, so it waits 30 minutes for another page view to happen, if it doesn't, it expires.

The Utmz Cookie

The Utmz keeps track of where you came from, which search engine you used, which link you clicked on, which keywords you used and where in the world you were when you accessed our website. It expires 6 months. This cookie is how Google Analytics

More Information on Cookies

For more information on cookies and how to disable them, you can consult the information provided by Civic UK at <https://www.civicuk.co>